

**Communication Sciences & Disorders 715
Gross Anatomy of the Head & Neck (2 credits)**

**Communication Sciences & Disorders 490
Advanced Dissection (2 credits)**

Summer Session 2017 Monday 3:00-5:45 p.m. & Tuesday/Thursday 7:30-10:00 a.m. 024 CPS

Instructor: Mary Day, M. S., CCC-SLP

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Office Hours: Please refer to the schedule on my office door. I will be unavailable on Wednesdays and Fridays. If you are unable to meet me while I am on campus, leave me a message or email me with your questions.

Course Description: Gross human anatomy for human communication, dissections of the head and neck to view the structural relationships of the mechanisms.

This course meets the following ASHA standards: III A-principles of human anatomy & physiology, neuroanatomy & neurophysiology; III B- biological and neurological process of communication and swallowing; III D – anatomical and physiological differences of human communication and swallowing.

Voice and Resonance

- | | |
|------------------|--|
| III C Anatomical | Dissect various structures of the head and neck
Identify structural abnormalities of tissue that impact voice |
| III D Assessment | Identify abnormal structures related to area of study and describe potential communication problems. |

Swallowing

- | | |
|------------------|---|
| III C Anatomical | Identify structural abnormalities of tissue that impact swallowing |
| III D Assessment | Identify abnormal structures and describe potential swallowing problems |

Cognition/Language

- | | |
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| III C Anatomical | Identify structural abnormalities of tissue that impact communication |
| III D Assessment | Identify abnormal structures and describe potential communication/cognitive problems |

Text: Although there are no textbooks that are required for this course, any good anatomical books can be used as a reference for the structures studied. Books with illustrations in color are preferred. **It is the student's responsibility to secure diagrams for use in lab.**

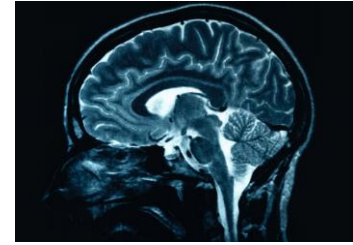
Due to the dissection that will be done on each day, please avoid scheduling any appointments which conflict with class time. Dissection cannot be made up.

Examinations: Examinations will be announced well in advance. There will be two practical examinations during the summer each worth between 50-75 points. These tests will require identification of structures dissected during the labs.

Since the examinations involve identification of structures, it is impossible to make up the tests. Any anticipated absence should be reported to the instructor. Every effort will be made to avoid any conflicts with anticipated absences and lab examinations. Failure to take the examination will result in loss of all points associated with the test.

Your grade will be based on the following:

Practical exam #1	50 points
Practical exam #2	70 points
Daily journal	40 points
Team evaluations	18 points
Attitude, participation, attendance, quality of dissection, clean-up	<u>36 points</u>
	214 points

**Final Exam: TBA**

Grades: Grades will be based on a percentage of the total point accumulation for the semester.

Grades will be given as follows:

A	95.51-100	B-	80-83.99
A-	92-95.5	C+	77-79.00
B+	91.99-88	C	73-76.99
B	87.99-84		

OF THE TOTAL POSSIBLE POINTS

Accommodations: Reasonable accommodations are available for students who have a documented disability. Accommodations may include a variety of testing modifications, etc. Please notify me during the first week of class of any accommodations needed. All accommodations must be approved through the Office for Students with Disabilities in the Student Services Center.

Daily journals: Students are to keep a journal of information studied during each lab. Journals are to be typed and submitted two times during the summer session. Use the attached format to complete your daily journals. Points will be assigned according to the detail of the responses and the thoroughness. Points will be deducted for spelling and grammatical errors as well as if the correct format of the journal is not used and if the entries are incomplete. **Please document each day even if it is a study or exam day.** Students enrolled in CSD 490 will only need to write a journal entry one time per week covering three days of dissection. **Due dates: July 17, August 7**

Team Evaluations: Each student will be required to submit an evaluation of her team members' performance after every two days of dissection. Students should be honest when assessing the level of involvement and performance of their peers. (See attached form.)

**Student Expectations:**

- Arrive to class on time, prepared to actively participate in dissection. **If a student is tardy more than once (> 10 minutes) and/or is not consistently ready to begin class, the student's final grade may be lowered at the discretion of the instructor due to lack of professionalism.**
- Answer questions asked by the instructor.
- Ask the instructor for clarification when needed. Will make an appointment with the instructor about concerns regarding grades or concerns in this class.
- Display appropriate respect and courtesy to other students, and the instructor.
- Have reference books/hand-outs/lecture notes at all times during each lab.
- Be honest in completing assignments and exams independently.
- Behave in a professional manner. All of the human tissue should be treated with respect.
- Will not eat during the lab.
- Will wear lab coats (or the equivalent) and gloves at all times during the dissection. All gloves should be disposed of in the waste can in the lab.
- Will deposit tissue removed during the dissection in the designated area in the storage room.
- Will clean the dissection area and store tools as specified.

Additional lab rules

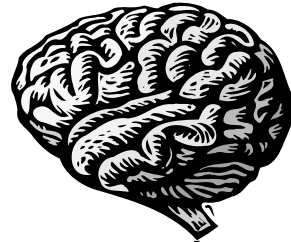
- Under no circumstances should any of the human material leave the lab.
- **It is the student's responsibility to review the terminology of each unit before the lab so that you can become familiar with the material.**
- Each student will be expected to identify the structures under study, note the relationships among the structures and relate the functional characteristics. It will necessary to observe structures in specimens other than your own.
- Do not make racist, sexist, or other types of discriminatory remarks during class.
- Do not monopolize dissection time. Each student should be allowed equal participation.
- Please take advantage of the time when others are dissecting to learn more about the structures under study and to observe other sections.
- Visitors are not allowed without special permission from the instructor.

Instructor Expectations:

- Be prepared for class.
- Begin and end class on time.
- Announce any changes to the syllabus during the summer session well in advance.
- Answer any student questions. When help is requested and clarification needed, I will do my best to give each group equal time.
- Meet with students outside of class to discuss concerns or questions about the course requirements or the student's performance.
- Treat all students with courtesy, have set office hours, and return assignments and tests in a timely fashion. If there is a change in office hours, students will be notified either via announcement in class or an email.

Course Outline: (Order of study may vary)

- I. Reflection of the skin
- II. Neck
- III. Submandibular and Neck Regions
- IV. Larynx and Pharynx
- V. Scalp
- VI. Brain
- VII. Face/Ear
- VIII. Muscles of Mastication



Emergency Procedures

"In the event of a medical emergency, call 911 or use red emergency phone located in the hall. Offer assistance if trained and willing to do so. Guide emergency responders to victim.

In the event of a tornado warning, proceed to the lowest level interior room without window exposure. Go to the center hall in the Speech, Language and Hearing Clinic. Avoid wide-span rooms and buildings.

In the event of a fire alarm, evacuate the building in a calm manner. Meet 200 yards away from building). Notify instructor or emergency command personnel of any missing individuals.

Active Shooter – Run/Escape, Hide, Fight. If trapped hide, lock doors, turn off lights, spread out and remain quiet. Follow instructions of emergency responders.

See UW-Stevens Point Emergency Management Plan at www.uwsp.edu/rmqt for details on all emergency response at UW-Stevens Point."